



SKIRMETT
WASHROOMS

SK007

Operating Instructions



Overview

Three types of cards

Main-Admin Card	<ol style="list-style-type: none">1. Program and deprogram Admin Cards.2. Has no unlocking function.
Admin Card	<ol style="list-style-type: none">1. Program and deprogram User Cards.2. Has emergency opening function.
User Card	<ol style="list-style-type: none">1. Only has unlocking function.

Setting & Resetting

Functions

Before programming, select the most appropriate function for the application:

A) Private Mode or B) Public Mode

Private Mode

Note: this is the default function and is already pre-programmed into each lock. This is the most common mode and is used where the same card will be repeatedly used.

To set to Private Mode: Quickly PRESS the reset button 3 times, a beep sounds, set up successful.

Result: The lock is set to Private Mode.

Please Note: Switch the lock mode, the user card will be deleted

Public Mode / Public Use

This function is used for short term, multi user applications. The code is only used one time

To set to Public Mode: Quickly PRESS the reset button 3 times, a beep sounds, set up successful.

Result: the lock will now remain open until next user enters their own code into the lock as follow:

Please Note: In Public Mode and the lock is locked the blue led light will flash every 2 seconds to indicate the locker is in use

Resetting

Press the "RESET" button on the back of the lock body over 3-5 seconds, a long beep sounds, reset successful.

Notes: All cards will be deleted after resetting

Private Mode

Function	Operation	Note
Quick Programming Cards	Read blank cards "Main Admin Card - Admin Card - User Card" in turn, each card reading for 1~2 seconds with 1 long beep and 3 blue light flash.	It locks automatically as the sign of successful programming.
Programming New Admin Cards	Read "Main Admin Card - new blank Admin Cards in turn (Max. 8 cards) - Main Admin Card" , each card reading for 1~2 seconds with 1 short beep and 3 blue light flash.	It long-beeps as the sign of successful programming.
Programming New User Cards	Read "Admin Card - new blank User Cards in turn (Max.8 cards) -Admin Card", each card reading for 1~2 seconds with 1 short beep and 3 blue light flash.	It long-beeps as the sign of successful programming.
Deleting Admin Card Setting	Read Main Admin Card for 5~9 seconds until 1 red light flash and 1 short beep. Quick change to read occupied Admin Card for 5~9 seconds until 1 long beep and 3 red flashes.	
Deleting User Card Setting	Read Admin Card for 5~9 seconds until 1 red light flash and 1 short beep. Quick change to read occupied User Card for 5~9 seconds until 1 long beep and 3 red flashes.	After deleting Admin Card setting, all the User Cards setting under Admin Card will be deleted automatically.

Public Mode

Function	Operation	Note
Quick Programming Cards	Read "Main Admin Card - Admin Card" in turn, each card reading for 1~2 seconds with 1 long beep and 3 blue light flash.	It locks automatically as the sign of successful programming.
Programming New Admin Cards	Read "Main Admin Card - new blank Admin Cards in turn (Max:8 cards) - Main Admin Card" , each card reading for 1~2 seconds with 1 short beep and 3 blue light flash.	It long-beeps as the sign of successful programming.
Deleting Admin Card Setting	Read Main Admin Card for 5~9 seconds until 1 red light flash and 1 short beep. Quick change to read occupied Admin Card for 5~9 seconds until 1 long beep and 3 red flashes.	
Programming User Cards	Read one blank User Card for 1~2 seconds with 1 long beep and 3 blue light flash.	1. User Card programming is valid once, one programming and one using as one circle. 2. After a circle of programming and one using, next user can program a new blank User Card.
	Use: Read the occupied User Card	

Additional Instructions

Emergency opening:

Solution A: Read any Admin card directly to unlock.

Solution B: Remove the cover plate on the face of the thumbturn and insert the master key to unlock.

Sound and Colour signals

1. Power on: Red/Blue light flashes 3 time
2. Correct operation: Blue light flashes 3 times, 1 beep
3. Error operation: Red light flashes 2 times, 2 beep
4. Program successful: Blue light flashes 3 times, 1 long beep
5. Delete successful: Red light flashes 3 times, 1 long beep
6. Resetting indication: Red light flashes 4 times, 4 beep
7. Low Voltage alarm: Red light flashes and light out when unlocking, 5 beep
8. Low power consumption: Red light flashes once

